

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
April 24, 2012
High School Library – 6:30 p.m.

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, M. Nelson, G. Preston, J. Toepper, and M. Stauffenberg – seven (7). Absent: None - (0).
- Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, J. Snipes, R. Schnitzler, J. Palicki, A. Furbee, T. Steele, D. Christ, and Clerk Fortin – eleven (11).
- Visitors: J. Rewerts, R. Doig, L. Beechy, M. Walsh, M. Holtz, C. Stroud, K. Creek, C. Johnson, and approximately 70 others – approximately 75 people in attendance.
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Items Moved by Dodge, seconded by Nelson to add the following items to the agenda:
- IV. Consent Agenda
 - C. Retirements
 - 2. Joan Nelson – Student Services Admin. Asst. effective Sept. 28, 2012.
 - D. Resignations
 - 7. Amy Magers – School Psychologist Intern at the end of the 2011-2012 school year.

Additional 2012-2013 Extracurricular Assignments

Middle School Activities

Student Council	Nichole Whitten
Speech	Robin Betourne
Math Contest	Jerry Rewerts
Academic Team	Julie Quinn
Literary Club	Susan Lynch
Technology Club	Susan Amati/Rebecca Ganger
Spelling Contest	Carolyn Johnson
Middle School Yearbook	Krysta Farina (Hamann)

Ayes: Dodge, Nelson, Hofmeister, Mallaney, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

- Public Hearing Petitions Middle School Spelling Team Coach Carolyn Johnson introduced the Middle School Spelling team and reported the team placed first at the Kan-Will Conference.
- Deb Fortin, Director of Pupil and Personnel Services, introduced Mary Holtz, bus driver and grandma of Middle School students, who thanked Lindsay Beechy, Middle School Guidance Counselor for all of her support and going above and beyond for Mary's family. A ROSE award was given to Ms. Beechy on behalf of the Board of Education. Paul Russert introduced Conner Stroud, indoor State track high jump champion at 6'4".

Middle School Math team coach Jerry Rewerts introduced the math team and shared the team's accomplishments which included first place at the Maternity BVM competition.

Mike Walsh, the High School Ag teacher recognized Keirston Creek, the FFA State winner in the proficiency area of small animal care.

PTO – There was no report given this month.

Reports of Committees **Building Committee** – Member Preston reported the committee met earlier in the evening and discussed the Elementary School addition update. The soil and material testing and inspection proposal in the amount of \$43,000 was discussed. The committee recommends approving this proposal. The track repairs are complete and June 1st the new track work will begin.

Finance Committee – Member Mallaney reported discussion items included the recommendation of the Escrow and Reserve Fund Agreement, the Internet Content Filter Agreement and the purchase of operations and maintenance equipment.

Approve Equipment Purchase Moved by Nelson, seconded by Preston to approve the following maintenance equipment (not to exceed \$80,000): asphalt crack repair machine, one burnisher, three scrubbers, one tractor, one scissor lift and asphalt crack repair at the Elementary School. Ayes: Nelson, Preston, Dodge, Hofmeister, Mallaney, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Curriculum, Instruction, and Assessment Committee – The committee did not meet, so no report was given.

Technology Committee – The committee did not meet, so no report was given.

KARVES – There was no report given.

Consent Agenda Moved by Dodge, seconded by Hofmeister, to approve the consent agenda (and additions) as follows:

A. Minutes

- Regular minutes of the meeting of March 27, 2012
- Executive Session minutes of the meeting of March 27, 2012

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- M-T-D/Y-T-D Revenue/Expenditure Reports
- Cost Analysis – Education and O & M
- Revenue Report
- Expenditure Report
- O & M Gas and Electric Expenditure Report
- Food Service Report
- Payroll Extras Report
- Imprest Check Report
- Accounts Payable Report

- ISDLAF Report
 - Activity Accounts Reports
 - Additional Accounts Payable
- C. Retirements
- Linda Viall–Primary School teacher effective at the end of the 11-12 school year
 - Joan Nelson – Student Services Administrative Asst. effective Sept. 28, 2012
- D. Resignations (effective end of the 2011-2012 school year unless otherwise indicated)
- Jamie Brinkmann – Elementary School teacher
 - Kelly Nesler – Primary School teacher
 - Sandy Brust – Part time health office administrative assistant
 - Carol Hullinger – Three hour food service employee effective April 5, 2012
 - Penny Schultz – Three hour food service employee effective March 26, 2012
 - Jennifer Frazier – High School administrative assistant effective April 20, 2012
 - Amy Magers – School Psychologist Intern
- E. Employments
- Sandy Brust – Substitute secretary
 - Carlene Smith Toler – Substitute as custodian, secretary, and bus aide
 - Penny Schultz – Substitute food service
 - Kevin Prendergast – Summer substitute custodian
- F. Employments Contingent Upon Successful Completion of Paperwork for 2012-2013
- Kathy Saindon – Speech and Language Pathologist
 - Courtney Majerski – Student Support Services administrator
 - Bill Nowak – High School Special Education teacher
 - Beau Blider – High School Math teacher
 - Jennifer Fisher – Substitute nurse (11-12 school year)
 - Cindy Lagacy – Substitute custodian (11-12 school year)

<u>Position</u>	<u>Sponsor/Coach</u>
Middle School Athletic Director	Tim VanSwol
 <u>High School Boys Athletics</u>	
Varsity Baseball	Bret Pignatiello
Assistant Baseball	Zach Monk/Matt Beckner
Volunteer (Baseball)	Brent Zhorne
Varsity Football	RJ Haines
Assistant Football 1	Derek Bailey
Assistant Football 2	Matt Beckner
Assistant Football 3	Mark Langusch (Freshman)
Assistant Football 4	Danny Kizior/TBA
Assistant Football 5	Steve St. Jean/Andy Zapinski
Volunteer (Football)	TBA
Varsity Basketball	Doug Wenzel
Assistant Varsity Basketball 1	Jim Giacchino
Assistant Varsity Basketball 2	Mark Langusch

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Asst. Varsity Volunteer	Tyler Baldwin/Alex Snodsmith
Freshman Basketball	Zach Monk
Golf	Bret Pignatiello
Cross Country	TBA
Volunteer (Track)	Dan Weber
Track	TBA
Wrestling	Bryan Curran
Assistant Wrestling	TBA
Soccer	TBA
Assistant Soccer	TBA

High School Girls Athletics

Varsity Basketball
Assistant Varsity Basketball 1
Assistant Varsity Basketball 2
Freshman Basketball (JV/Sopho)
Varsity Softball
Assistant Softball
Assistant Softball (Volunteer)
Track
Soccer
Assistant Soccer
Varsity Volleyball
Assistant Volleyball
Freshman Volleyball
Cross Country
Cheerleading (Fall Football)
Cheerleading (Winter Basketball)
Cheerleading (Competition)

High School Girls Athletics

Zach Dowdy
Amy Younker
John Martin
Jessie Fetherling
Josh Carlile
Hans Hiemenz
TJ Kauchak
TBA
TBA
TBA
Cheryl Davis
Colleen Bechard
Kristi Trumble
TBA
Lindsay Beechy/Kristen Frerichs
TBA
TBA

Middle School Boys Athletics

8th Grade Basketball	Tim VanSwol
7th Grade Basketball	TBA
6th Grade Basketball	Hans Hiemenz
Baseball	Jason Adams
Asst. Baseball	Zach Monk
Head Track	Candice Kuchar
Assistant Track	Zach Dowdy
Wrestling	TBA
Assistant Wrestling	TBA

Middle School Girls Athletics

8th Grade Volleyball	Diane Rewerts
7th Grade Volleyball	Cheryl Davis
6th Grade Volleyball	Kristie Trumble
8th Grade Basketball	TBA
7th Grade Basketball	Amy Younker
Softball	Josh Carlile
Assistant Softball	TJ Lambert
Head Track	Colleen Bechard
Assistant Track	Jessica Fetherling
Cheerleading	Jennifer West

Music/Drama

HS Show Choir	Sean Hofmann
HS Show Choir Accompanist	Karen Parkison
MS Show Choir	Sean Hoffmann
MS Show Choir Accompanist	Mike Snyder
HS Band/Concert/Contest/ Basketball Pep	Mike Snyder
HS Wind Ensemble	
Concert/Contest/Football Pep	Mike Snyder
HS Chorus Concert/Contest	Mike Snyder
HS Vocal Ensemble Concert/Contest	Mike Snyder
MS Band Concert/ Contest I	Mike Snyder
MS Band Concert/ Contest II	TBA
MS Band Concert/ Contest III	TBA
MS 5th Grade Band Concert	TBA
MS Chorus Concert/Contest I	Sean Hoffmann
MS Chorus Concert/Contest II	Sean Hoffmann
MS Chorus Concert/Contest III	Sean Hoffmann
HS Musical Director	TBA
HS Musical Assistant Director	TBA
HS Musical Art Director	TBA
HS Play Director	TBA
Chorus Accompanist (hourly)	Terri Baldwin

High School Activities

Freshman Sponsor 1	Donna Ertel
Freshman Sponsor 2	Elizabeth Farrell
Sophomore Sponsor 1	Teresa Butterfield
Sophomore Sponsor 2	Megan Crandall
Junior Sponsor 1	Alyse Frank

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2 Junior Sponsor 2	Amy Younker
0 Senior Sponsor 1	Casey Meier
1 Senior Sponsor 2	Kristen Ehrenfeld
2 Environmental Science Club	Alyse Frank
- Family & Consumer Science Club	Amanda Pennington
0 Mundo Club	none
1 National Honors Society	Donna Ertel
3 Robotics	Brian Leopold
Student Council	Brent Zhorne
E Speech	TBA
X Academic Team	Megan Crandall
t Academic JV -	Elizabeth Corbin
r M Club	Kevin Crosby
a Math Contest	Katie Hannigan
c Key Club	Kelly Short
u WYSE	Teresa Butterfield
r	
i <u>Middle School Activities</u>	
c Student Council	Nicole Whitten
u National Junior Honors Society	none
l Speech	Robin Betourne
a Speech Assistant	none
r Math Contest	Jerry Rewerts
Academic Team	Julie Quinn
A Literary Club	Susan Lynch
s Technology Club	Susan Amati / Rebecca Ganger
i Spelling Contest	Carolyn Johnson
g	
n <u>Yearbook</u>	
m High School Yearbook	TBA
e Middle School Yearbook	Krysta Farina
n Elementary School	Gloria Pomykala/Lindsay Lukas
t Primary School	Vicki Dudley
s	

- G. Approve Middle School teacher, Janet Austiff, to attend Washington DC conference May 29, 2012
- H. Approve High School handbook changes for the 2012-2013 school year
- I. Approve Middle School handbook changes for 2012-2013 school year
- J. Approve District handbook changes for 2012-2013 school year
- K. Approve Y-Kids Lease Agreement for the 2012-2013 school year

Moved by Hofmeister, seconded by Dodge to approve the consent agenda as presented.
 Ayes: Hofmeister, Dodge, Mallaney, Nelson, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Unit Office Report Supt. Russert reported on the following:

- The Middle School Spelling team attended the Kan-Will Spelling Contest on March 28, 2012 and had the highest team total of 348.
- The 7th grade Middle School math team took first place at Maternity BVM tournament
- Amanda Pennington’s Family and Consumer Science Class held “cupcake wars”.
- High School students entered 32 works of art at the KCC hosted art exhibit.
- The High School WYSE team placed fourth at North Central College sectional competition.
- The second annual Show Choir Gala took place on Saturday, April 14th.
- The High School sent 15 art students to the I-8 art portfolio competition.
- Manteno received a FY 2012 School District Library Program Grant in the amount of \$1,654.88
- Magic Show Choir will participate on Tuesday, May 8, 2012 in the ABC 7 Show Choir Showdown
- The Illinois State Scholars were recognized.
- NHS inductees were introduced.
- State PSAE testing started today and will continue tomorrow for all juniors.

Upcoming events:

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| • Tuesday, May 1 thru Monday, May 14 | Manteno Public Library Display of Manteno High School artists of the 2011-2012 school year |
| • Friday, May 4, 2012 | Senior Class Trip/Spirit of Chicago |
| • Saturday, May 5, 2012 | Junior/Senior Prom |
| • Wednesday, May 9, 2012 | MHS Spring Concert with Manteno Magic Performance |
| • Friday, May 11, 2012 | HS Musical “Once Upon A Mattress” - 7:30 p.m. |
| • Saturday, May 12 7:30 p.m. & Sunday, May 13 – 2:00 p.m. | HS Musical “Once Upon A Mattress” at MS |
| • Tuesday, May 15, 2012 | KACC Awards night at KCC - 6:30 p.m. |
| • Wednesday, May 23, 2012 | Last full day for Seniors & last day for Seniors at KACC |
| • Thursday, May 24, 2012 | Eighth Grade Banquet – 6:00 p.m. at the HS |
| • Friday, May 25, 2012 | Senior Breakfast at 7:30 a.m. |
| • Saturday, May 26, 2012 | Baccalaureate at 7:00 p.m.
Senior Awards Night at 7:30 p.m. |
| • Sunday, May 27, 2012 | High School Graduation at 2:00 p.m. |
| • Tuesday, May 29, 2012 | Eighth Grade Promotion at the HS 7:00 p.m. & last day of school for all students |
| • Wednesday, May 30, 2012 | Sports Physicals at MHS from 8:30 a.m. to 11:00 a.m. |

Old Business

Award Tech Bid Package 17 A Moved by Mallaney, seconded by Toepper to award the technology bid package 17A to Low Voltage Solutions, Inc. in the amount of \$308,450.00 as presented. Ayes: Mallaney, Toepper, Dodge, Hofmeister, Nelson, Preston, and Stauffenberg - seven (7). Nays – none (0). Motion carried.

New Business

Approve Escrow & Reserve Fund Agmt. Moved by Nelson, seconded by Dodge to approve the Escrow and Reserve Fund Agreement to put \$598,495 in reserve as presented. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Resolution Regarding Non-Renewal And Honorable Dismissal of Support Staff Moved by Toepper, seconded by Dodge to approve the Resolution Regarding Non-Renewal and Honorable Dismissal of Support Staff as presented. Ayes: Toepper, Dodge, Hofmeister, Mallaney, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Swimmer for IHSA Swim Meets Moved by Dodge, seconded by Nelson to approve the individual swimmer for IHSA Sectional and State swim meets as presented. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried.

Approve Request For Non-funded Cross-Country Moved by Preston, seconded by Dodge to approve the request for non-funded cross country at Manteno High School as presented. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried.

Approve EL School Addn. Soil & Mtl. Testing & Inspections Moved by Preston, seconded by Hofmeister, to award the soil and material testing and inspections project to ECS Midwest, LLC, cost not to exceed \$43,829.00 as presented. Ayes: Preston, Hofmeister, Dodge, Toepper, and Stauffenberg – five (5). Nays: Mallaney and Nelson – two (2). Motion carried.

Approve Lewis Univ. Practicum Agmt. Moved by Nelson, seconded by Dodge to approve the Lewis University Practicum Agreement (school counseling program) as presented. Voice vote: All ayes - seven (7). Nays – none (0). Motion carried.

Authorize Supt. to Approve & Sign Change Orders Moved by Preston, seconded by Mallaney to authorize the Superintendent to approve and sign construction change orders with the Board to ratify as presented. Ayes: Preston, Mallaney, Dodge, Hofmeister, Nelson, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

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- Approve Internet Content Filter Purchase Moved by Mallaney, seconded by Hofmeister to approve the internet content filter purchase in the amount of \$15,084 (for three years) as presented. Ayes: Mallaney, Hofmeister, Dodge, Nelson, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Approve School Maintenance Grant Moved by Dodge, seconded by Toepper, to approve the School Maintenance Grant as presented (for submission). Ayes: Dodge, Toepper, Hofmeister, Mallaney, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Approve Depository Agmt. Moved by Mallaney, seconded by Nelson to approve the Amalgamated Bank of Chicago Depository Agreement as presented. Ayes: Mallaney, Nelson, Dodge, Hofmeister, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Executive Session Moved by Dodge, seconded by Toepper to adjourn to Executive Session for the purpose of appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel. Ayes: Dodge, Toepper, Hofmeister, Mallaney, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried. Open session ended at 7:10 p.m.
- Return to Open Session Moved by Hofmeister, seconded by Nelson, to return to open session at 8:03 p.m. Roll call: Hofmeister, Nelson, Dodge, Mallaney, Preston, Toepper, and Stauffenberg – seven (7). Absent: None – (0). Motion carried.
- Approve Retirement Moved by Preston, seconded by Hofmeister to approve Sue Piepenbrink retirement request at the end of the 2011-12 school year. Ayes: Preston, Hofmeister, Dodge, Mallaney, Nelson, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Approve Non Certified Salaries for 2012-2013 Moved by Toepper, seconded by Dodge to approve the non-certified salaries for 2012-2013 as presented. Ayes: Toepper, Dodge, Hofmeister, Mallaney, Preston, and Stauffenberg – six (6). Nays: None – (0). Abstain: Nelson – one (1). Motion carried.
- Meeting Adjourned Moved by Hofmeister, seconded by Nelson to adjourn the meeting at 8:05 p.m. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried.

**Mark Stauffenberg*

**Patrick Mallaney*

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/DF * Original signatures on file in the District Office